

This meeting will be live streamed – the link to the webstream will be placed on the Council's web pages soon

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1 November 2021

COUNCIL MEETING

To all Members of the Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on **Wednesday 10 November 2021 at 6.00 pm** in the **Council Chamber at the Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF** to transact the business set out below:



Philippa Dart
Acting Chief Executive

PLEASE NOTE: Subject to Covid-19 Risk Assessments members of the public are advised of the following:

Where public meetings are being held at the Arun Civic Centre, in order to best manage safe space available, members of the public are in the first instance asked to watch the meeting online via the Council's Committee pages.

- a) Where a member of the public has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer. There will be limited public access to this meeting and admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available for per person.
- b) It is recommended that all those attending take a lateral flow test prior to the meeting.
- c) All those attending the meeting will be required to wear face coverings and maintain safe distancing when in the building/meeting room.
- d) Members of the public must not attend any face to face meeting if they or a member of their household have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Wednesday, 3 November 2021** in line with current Committee Meeting Procedure Rules. It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

4. QUESTIONS FROM MEMBERS WITH PECUNIARY/PREJUDICIAL INTERESTS

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. PETITIONS

To consider any petitions received from the public.

6. MINUTES (Pages 1 - 12)

To approve as a correct record the Minutes of the Special Meeting of the Council held on 13 October 2021, which are *attached*.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive such announcements as the Chairman may desire to lay before the Council.

8. URGENT MATTERS

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

9. MOTIONS

It is confirmed that no Motions have been submitted in accordance with Council Procedure 14.

OFFICER REPORTS

10. ECONOMIC COMMITTEE - 12 OCTOBER 2021 - MINUTE 361 [BEACH HUT REVIEW] - REPORT FROM THE GROUP HEAD OF LAW & GOVERNANCE AND MONITORING OFFICER - PROPOSAL TO AMEND RESOLUTION (1) PART (III) (Pages 13 - 16)

This report seeks amendments to the resolution agreed by the Economic Committee held on 12 October 2021. The report is being presented in line with the Monitoring Officer's statutory roles and responsibilities.

RECOMMENDATIONS FROM SERVICE COMMITTEES, REGULATORY AND STANDARDS COMMITTEES AND FROM WORKING PARTIES

11. RESIDENTIAL & WELLBEING SERVICES COMMITTEE - 30 SEPTEMBER 2021 (Pages 17 - 30)

The Chair, Councillor Pendleton, will present the Minutes containing recommendations from the meeting of the Residential & Wellbeing Services Committee held on 30 September 2021.

There are two recommendations for Council to consider at Minute 319 [Empty Homes Council Tax Premium] - the minutes and the Officer's report are attached.

12. PLANNING POLICY COMMITTEE - 6 OCTOBER 2021 (Pages 31 - 52)

The Chair, Councillor Bower, will present the Minutes containing a recommendation from the meeting of the Planning Policy Committee held on 6 October 2021.

There is a recommendation for Council to consider at Minute 338 [Arun Local Plan Update]. The minutes from the meeting and the Officer's report is attached.

13. CONSTITUTION WORKING PARTY - 1 NOVEMBER 2021

The Chair, Councillor Bower, will present the Minutes containing recommendations from the meeting of the Constitution Working Party held on 1 November 2021, which will be circulated separately to this agenda.

14. GENERAL QUESTIONS FROM MEMBERS [BY ADVANCE NOTICE]

To consider general questions from Members in accordance with Council Procedure Rule 14.3.

15. COMMITTEE MEMBERSHIPS

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

16. REPRESENTATION ON OUTSIDE BODIES

The Council is asked to approve any changes to its representation on Outside Bodies.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Where there are recommendations from other Committees, please refer to the e-link under the specific agenda item to access the Officer report.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).